

Box Hill Ballet Association – Guidelines for 2021

In preparing for our return to face to face classes in Term 1, 2021, please find below the measures we are planning to put in place for the safety of our Ballet School community.

To keep yourself, your friends and family safe, it is important you agree to abide by the following **three key actions** that all Victorians are being asked to continue as restrictions are eased:

- Keep your distance – stay 1.5 metres away from each other
- Practise good hygiene
- Stay home if you are unwell

If you require further information regarding staying safe – please refer to the following DHHS website : <https://www.dhhs.vic.gov.au/staying-safe-covid-19>

The following will apply to all venues and classes.

Unwell - If any student is showing signs of being unwell, including runny nose, coughing, sneezing etc, please stay home until you feel better. If these signs are seen at arrival to class you will not be allowed to join the class.

Arrival - Students will need to **wear their dance clothes to class under a warm outer covering**. They will need to bring their **own drink bottle, hand towel and their own hand sanitiser if they wish to use this**.

Street shoes are to be worn to class [Please do not come in ballet shoes]. These can be taken off outside the inner door and carried to student's spot on the barre where their belongings will remain for the class.

We will provide hand sanitiser / access to soap and water. Teachers will ask all students to sanitise / wash their hands upon arrival and departure. Younger students will be supervised during this process.

No belongings are to be shared between students.

Surfaces such as barres, and door handles, where necessary will be disinfected by teachers between each class.

Punctuality – Parents / carers, please be very punctual about drop off, pick up times to allow for smooth transition between classes.

Class sizes - Class numbers will be capped for each venue to enable us to adhere strictly to **social distancing rules**. These will be enforced by the teacher at all times.

With steps requiring more movement and danced in the centre of the room, the class will be broken into smaller groups, 1 or 2 moving with others watching at a distance.

Contact Tracing – An attendance Roll will be kept for every class. Please ensure we have your current contact number and, if a different number is involved in the dropping off, picking up process, please ensure this is left with the teacher.

Masks – These are no longer mandatory but advisable for the dropping off, picking up process. Please ensure one is carried with you at all times if over the age of 12yrs.

Venue specific guidelines.

The Studio

Arrival - Students are to arrive at the usual entrance just before class starting time. Please observe the number limits and markers in the waiting area and observe social distancing. If possible, please wait outside or in the car. DO NOT leave students unsupervised on the median strip at any time.

Once inside the dance space the teacher will advise where to place belongings and your allocated spot at the barre. Please also keep your belongings apart from one another.

Students coming straight from school who need to change will be allowed to use the toilet area, one at a time to do this. The outside dressing room will not be available for changing.

One **toilet** only will be in use for students. The other toilet will be for staff use only. Please encourage students to go to the toilet before they leave home.

The **kitchen area** will **not** be available to students at all.

Windows will be opened between classes to allow the room to be aired and, if weather permits they may be left slightly open during classes.

Class sizes - Studio class numbers will be capped at 5 plus the teacher, to enable us to adhere strictly to **social distancing rules**. These will be enforced by the teacher at all times.

With steps requiring more movement and danced in the centre of the room, the class will be broken into smaller groups, 1 or 2 moving with others watching at a distance.

Box Hill Community Arts Centre (BHCAC)

Arrival - Students are to enter the BHCAC building via **the Station Street door**. Upon entering **sanitize your hands** at the hand sanitizing station on the wall to your right.

Please arrive just before class starting time and wait outside the door

Students will be greeted at the door by the teacher. Please remember to social distance as you enter, and in the dancing space. The teacher will advise where to place belongings and your allocated spot at the barre. Please also keep your belongings apart from one another.

Students coming straight from school who need to change can access the BHCAC toilet area. The usual change room will not be available for use by our students.

Parents / carers dropping students off can access the BHCAC building, but will not be permitted into the dancing space as such.

Leaving – Exiting the BHCAC building is via the **side Combarton Street door**. Students can be collected after class at the *double doors leading into the dance space*. Once again please keep socially distanced while waiting.

BHCAC toilets will be available for students but please encourage students to go to the toilet before they leave home.

The **kitchen area** will **not** be available to students at all.

Class sizes - BHCAC class numbers will be capped at 12, plus the teacher, to enable us to adhere strictly to **social distancing rules**. These will be enforced by the teacher at all times.

With steps requiring more movement and danced in the centre of the room, the class will be broken into smaller groups, 1 or 2 moving with others watching at a distance.

Further information from Box Hill Community Arts Centre as at January 2021

If you are staying for longer than 15 minutes your details must be collected for the purpose of contact tracing. Please scan the QR code using your smart phone or ensure your teacher records your details. A roll will be kept for every class.

Please observe social distancing when entering, exiting or moving through the building

The Barn

Arrival - Students are to enter The Barn building via *the usual door*. Sanitiser will be provided at the entrance.

Please arrive just before class starting time and wait *outside the building*. Please remember to keep socially distanced while waiting.

Students will be greeted at the door by the teacher. Please remember to social distance as you enter, and in the dancing space. The teacher will advise where to place belongings and your allocated spot at the barre. Please also keep your belongings apart from one another.

Students coming straight from school who need to change can access The Barn toilet area. The usual change room will not be available for use by our students.

Parents / carers dropping students off will not be permitted into the building at all.

Leaving – Exiting The Barn building is via *the same door as entering*. Students can *be collected after class at this door*. Once again please keep socially distanced while waiting.

The Barn **toilets** will *be available for students*. Please encourage students to go to the toilet before they leave home.

The **kitchen area** will **not** be available to students at all.

Class sizes - The Barn class numbers will be capped at 6, plus the teacher, to enable us to adhere strictly to **social distancing rules**. These will be enforced by the teacher at all times.

With steps requiring more movement and danced in the centre of the room, the class will be broken into smaller groups, 1 or 2 moving with others watching at a distance.

Nova Hall

Arrival - Students are to enter the Nova Hall via *the usual door*. Sanitiser will be provided at the entrance

Please arrive just before class starting time and wait *outside the building*. Please remember to keep socially distanced while waiting.

Please arrive just before class starting time and wait outside the door

Students will be greeted at the door by the teacher. Please remember to social distance as you enter, and in the dancing space. The teacher will advise where to place belongings and your allocated spot at the barre. Please also keep your belongings apart from one another.

Students coming straight from school who need to change can access The Nova toilet area. The usual change room will not be available for use by our students.

Parents / carers dropping students off will not be permitted into the building at all.

Leaving – Exiting the Nova Hall is via *the same door as entering*. Students can *be collected after class at this door*. Once again please keep socially distanced while waiting.

The Nova Hall **toilets** will be *available for students*. Please encourage students to go to the toilet before they leave home.

The **kitchen area** will **not** be available to students at all.

Class sizes - Studio class numbers will be capped *at 6*, plus the teacher, to enable us to adhere strictly to **social distancing rules**. These will be enforced by the teacher at all times.

With steps requiring more movement and danced in the centre of the room, the class will be broken into smaller groups, 1 or 2 moving with others watching at a distance.